



1005 E. LOCUST STREET P.O. BOX 965 DEKALB, IL 60115 P: 815.756.2741 TOLLFREE: 800.435.4481 F: 815.756.7048

**REQUEST FOR CUSTOMER ACCOUNT**

Company Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Shipping Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Start Date \_\_\_\_\_ Requested Credit Limit \_\_\_\_\_

**COMPANY TYPE**

Corporation \_\_\_ Partnership \_\_\_ Division/Subsidiary \_\_\_ LLC \_\_\_

\*\* Proprietorship \_\_\_ \*\* Parent Company \_\_\_\_\_

**OFFICERS**

President/CEO \_\_\_\_\_

Controller \_\_\_\_\_

Accounts Payable \_\_\_\_\_

Mail Confirmations \_\_\_ Email Confirmations \_\_\_ Email address: \_\_\_\_\_

Mail Invoices \_\_\_ Email Invoices \_\_\_ Email Address: \_\_\_\_\_

**TRADE REFERENCES**

Supplier Name \_\_\_\_\_ Contact Name \_\_\_\_\_ Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

4) \_\_\_\_\_

**BANK REFERENCES**

Bank Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Account Number \_\_\_\_\_

D & B Number \_\_\_\_\_ Federal Tax ID Number \_\_\_\_\_

**CONFIRMATION OF INFORMATION ACCURACY AND RELEASE OF AUTHORITY TO VERIFY**

The undersigned warrants that all information contained in this application is true and accurate, and references will be checked before credit is established. All invoices, including applicable freight charges, are due in full 30 days from date of invoice. The undersigned also understands that an interest rate of 1-½% per month will be added to all invoices not paid within terms. In the event that this account is turned over to an attorney or to a collection agency for collection, the undersigned agrees to pay all fees and costs incurred in collection.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_

**Return completed Credit Application and Certificate of Resale to Debbie Edmonds, Credit Manager  
Fax 815.756.7048 or email dedmonds@nehiringwire.com**